

Faculty of Education and Health

INVITE APPLICATIONS FOR NP/IIP CLINICAL PRAXIS PLACEMENT COORDINATOR

<i>School</i>	School of Nursing/École des sciences infirmières
<i>Job Title</i>	NP/IIP Clinical Praxis Placement Coordinator
<i>Start Date</i>	September 3 rd , 2024
<i>End of Contract</i>	August 30 th , 2025
<i>Number of Credits</i>	9 credits
<i>Remuneration</i>	In accordance with the current collective agreement

Duties and responsibilities

Under the supervision of the Dean of the Faculty of Education and Health, the NP/IIP Clinical Praxis Placement Coordinator works collaboratively with the MScN Program Coordinator, faculty, and staff of the School of Nursing/École des sciences infirmières. The successful candidate will:

1. Create an initial human resource clinical education plan, for each PHCNP course based on
 - Senate approved course description
 - Required clinical hours and practice settings
 - Course faculty clinical expectations
 - Laurentian University Faculty Association Collective Agreement
 - Projected course enrollments
 - Availability of clinical placements
 - Agency policies, procedures, requirements

2. The planning occurs in consultation with the MScN-NP/MScInf-IIP Program Coordinator, Clinical Placement Planners, PHCNP faculty, community partners, and clinical preceptors.

3. Initiate and maintain clinical placements for the PHCNP MScN-NP/MScInf-IIP students; identify potential clinical placement sites in consultation with faculty and program coordinators

4. Distribute the clinical education plan, inclusive of listing of all proposed contractual clinical preceptors, to the MScN-NP/MScInf-IIP Program Coordinator, Clinical Placement Planners, PHCNP faculty and administrative staff.

5. Address substantive and minor issues relative to the clinical education plan brought forth by MScN-NP/MScInf-IIP Program Coordinator, Clinical Placement Planners, PHCNP faculty, community partners, and clinical preceptors. Based on a timely

analysis of the issue(s), recommend actions including, if necessary, revisions to the clinical education plan, such as organise and support for the development and implementation of simulation within the student clinical experience.

6. Initiate and maintain communication with current clinical preceptors for fulfilling university, program, and external agency expectations, in accordance with competencies regulated by the College of Nurses of Ontario and those required by the PHCNP program, relative to supporting learners.
7. Engage clinical preceptors through exchange of theoretical, empirical and practical knowledge relative to teaching, learning and evaluative strategies that are student-centered and safety focused. This may include verbal discourse and provision of tailored resources.
8. Liaise externally with community partners to facilitate understanding of overall PHCNP program goals, leveled clinical expectations, emerging challenges, and mutual opportunities for growth.
9. Communicate clinical education issues to relevant internal and external parties (i.e. MScN-NP/MScInf-IIP Program Coordinator, Clinical Placement Planners, PHCNP faculty, community partners, and clinical preceptors) and participate in resolution as appropriate.
10. Participate in the MScN-NP/MScInf-IIP committee meetings.
11. Make recommendations to and respond to MScN-NP/MScInf-IIP committee meetings.
12. Contribute to the development and implementation of clinical policies/guidelines and resources.
13. Participate in the preparation of program documents and reports, in part or completely, related to clinical education. Internal documents include an annual written report to the MScN/NP/MScInf-IIP program coordinator and the NP program Student Manual. External documents include the College of Nurses (CNO) program accreditation reports, and the Canadian Association of Schools of Nursing (CASN) national accreditation program self-report as required.
14. Liaise with prospective clinical preceptors regarding overall program goals, clinical expectations, and clinical educator roles.

Qualifications:

- Masters degree in a health related field, Nursing preferred;
- Nurse Practitioner certification is an asset;
- Knowledge of placement opportunities for the PHCNP program;
- Ability to work fluently, orally and in writing, in both official languages, French and English.

- Strong computer literacy skills (i.e Microsoft Word, Excel, Publisher, PowerPoint, Gmail, Google Drive, Adobe)
- Strong communication and ability to explore initiate and maintain placement opportunities; conflict resolution and problem solving skills.
- Must be self-directed with the ability to work independently and as a team member;
- Demonstrated organizational and time management skills with the ability to multitask and set priorities;
- Proven ability to work collaboratively, and maintain strong relationships with internal and external partners;

Applicants interested in the position of **NP/IIP CLINICAL PRAXIS PLACEMENT COORDINATOR** shall send a letter of application, curriculum vitae, and relevant supporting documentation to the attention of the Director of the School of Nursing Dr. Christina McMillan Boyles and to Courtney Letourneau at cletourneau@laurentian.ca. The closing date for applications is June 27th, 2024 or until filled.

Please note that all appointments are made by the Dean on behalf of the Vice-President, Academic and are subject to final budgetary approval. The University reserves the right to cancel the course if there is insufficient enrolment. Other positions may become available. Applicants should contact the School Director directly for more information.

Laurentian University is an inclusive and welcoming community and encourages applications from members of equity-seeking communities including women, racialized and Indigenous persons, persons with disabilities, and persons of all sexual orientations and gender identities/expressions.

Laurentian University faculty members are part of LUFA (the Laurentian University Faculty Association). The Collective Agreement can be found at <http://www.lufappul.ca>